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NORTH HERTFORDSHIRE DISTRICT COUNCIL

LICENSING SUB-COMMITTEE

MEETING HELD IN THE VIA ZOOM
ON TUESDAY, 17TH MARCH, 2026 AT 10.00 AM

MINUTES

Present: *Councillors: Dave Winstanley, Elizabeth Dennis, Bryony May and Steven Patmore.*

In Attendance: *Amy Cantrill (Trainee Committee, Member and Scrutiny Officer), Megan Harvey (Senior Licensing Officer), Jasmine Leyland (Assistant Licensing Officer), James Lovegrove (Committee, Member and Scrutiny Manager) and Dimple Roopchand (Litigation and Regulatory Solicitor).*

Also Present: *There were no members of the public, for the duration of the meeting.*

1 ELECTION OF A CHAIR

Councillor Elizabeth Dennis proposed and Councillor Steven Patmore seconded, and it was:

RESOLVED: That Councillor Dave Winstanley be appointed as Chair for this meeting of the Licensing Sub-Committee.

The Chair welcomed Members and Officers to the hearing.

Councillor Steven Patmore proposed and Councillor Elizabeth Dennis seconded, and it was:

RESOLVED: That Councillor Steven Patmore be appointed as the Reserve Member for this meeting of the Licensing Sub Committee.

2 HEARING PROCEDURE

The Sub-Committee noted the hearing procedure.

3 LICENSING OFFICER REPORT

The Licensing Officer presented the report entitled Application for the Grant of a Premises Licence in Respect of Letchworth Lido, Ickniel Way, Letchworth Garden City, Hertfordshire, SG6 4UF.

The report, as well as advice from the Legal Advisor, was considered.

The report of the Licensing Officer was noted.

4 DECISION NOTICE

The agreed decision notice is attached as part of the Minutes of this meeting.

The meeting closed at 11.25 am

Chair

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Decision Notice

Date of Hearing	Tuesday 17 th March 2026
Members of Panel	Councillors - Dave Winstanley, Elizabeth Dennis, Bryony May Reserve Member – Steven Patmore
Premises Licence Holder(s) Name	Sarah Wright and Susan Charter
Premises Address	Letchworth Lido, Icknield Way, Letchworth Garden City, Hertfordshire SG6 4UF
Date of Application	19th December 2025
APPLICATION FOR THE GRANT OF THE PREMISES LICENCE	<p>This is an application for the grant of a Premises Licence under Section 17 of the Licensing Act 2003.</p> <p>The Sub-Committee has read the material presented to it. The Sub-Committee has considered the National Guidance and the Statement of Licensing Policy and has come to the following decision:</p> <p>The Sub-Committee has decided to grant the licence for the premises licence, subject to a condition.</p>
LICENSABLE ACTIVITY TIMINGS	<p>Supply of Alcohol (on the premises)</p> <p>Monday: 12:00 to 21:00 Tuesday: 12:00 to 21:00: Wednesday: 12:00 to 21:00 Thursday: 12:00 to 21:00 Friday: 12:00 to 21:00 Saturday: 12:00 to 21:00 Sunday: 12:00 to 21:00</p>
CONDITIONS DEEMED APPROPRIATE FOR THE PROMOTION OF THE LICENSING OBJECTIVES	Alcohol will not be sold to any patron attending the premises until the session they are attending is complete

<p>EFFECT OF FAILING TO COMPLY WITH CONDITIONS EXPLAINED TO APPLICANT</p>	<p>The effect of failure to comply with any of the conditions attached to the licence or certificate is a criminal offence, which upon conviction, would result in an unlimited fine or up to six months imprisonment or both.</p>
<p>STATUTORY GUIDANCE CONSIDERATIONS</p>	<p>The Sub-Committee has taken into account the Guidance issued under Section 182 of the Licensing Act 2003 (February 2026 version) in reaching its decision it has found the following sections to be of particular relevance in reaching this decision:</p> <p>Sections</p> <p>1.3; 1.4; 1.5; 1.16; 1.17; 2.21; 2.26; 8.47; 9.3; 9.9; 9.37; 9.38; 9.42; 9.43; 9.44</p>
<p>LICENSING POLICY CONSIDERATIONS</p>	<p>The Sub-Committee has taken into account the North Hertfordshire District Council's Statement of Licensing Policy in reaching its decision. They have found the following sections to be of particular relevance in reaching this decision.</p> <p>Sections</p> <p>D2.1; D2.4; D2.9; D6.2; D6.3; E3.1.1; E.3.9.1; E3.9.2; O1.1; O4.1.4; O4.2.6; O4.7.1; O4.7.2</p>
<p>RATIONALE FOR DECISION</p>	<ol style="list-style-type: none"> 1. In coming to its decision, the Sub-Committee has had regard to the application, the representation and the Applicant's response to the representation presented at the hearing. The Sub-Committee is mindful to strike a healthy balance between the application and the promotion of the licensing objectives. 2. In addressing the prevention of public nuisance licensing objective, Members have taken a balanced approach and have considered the representation submitted. The Sub Committee is satisfied that the condition offered up by the Applicant will sufficiently promote the prevention of public nuisance licensing objective.
<p>COMMENCEMENT DATE</p>	<p>This decision will come into effect from the end of the period for appealing the decision (21 days starting tomorrow) or, if the decision is appealed, the point at which the appeal has been dealt with by the Magistrates' Court.</p>
<p>RIGHTS OF REVIEW</p>	<p>At any stage, following the grant of a premises licence, a responsible authority, such as the Police, or any other person, such as a resident</p>

	<p>living in the vicinity of the premises, may ask the licensing authority to review the licence because of a matter arising at the premises in connection with any of the four licensing objectives. The review is a request for the Council to look at the existing licence and decide whether its conditions are adequate to meet the four licensing objectives defined under the Licensing Act 2003.</p> <p>Ordinarily, a further review would need to focus on matters at the premises following this review, it should not be used to re-visit issues raised at today's hearing.</p> <p>The licensing authority can refuse a further review on the grounds that it is repetitious</p>
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